



**Nevada Public Agency Insurance Pool
Public Agency Compensation Trust**
201 S. Roop Street, Suite 102
Carson City, NV 89701-4779
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**Minutes of Joint Meeting and Agenda for the Executive Committees of
Nevada Public Agency Insurance Pool and for Public Agency Compensation Trust**

Date: May 29, 2013

Time: 3:00 P.M.

Place: 201 S. Roop St., Suite 102

Carson City, Nevada 89701

Conference Call: 1-800-593-9034 Passcode: Wayne C.

1. Roll

Members Present: Steve West, Lisa Jones, Pat Whitten, Roger Mancebo, Gerry Eick, Josh Foli, Alan Kalt, Paul Johnson, Mike Rebaleati, Dan Newell, Pat Irwin
Members Absent: Cash Minor, Bill Kohbarger, Kevin Curnes
Others Present: Wayne Carlson, Ann Wiswell

2. Public Comment

Chair Kalt asked for public comment and hearing none, closed the public comment period.

3. For Possible Action: Consent Agenda - Approve as a Whole Unless Moved From Consent Agenda

a. Approval of Minutes of Meeting of Joint Executive Committee April 23, 2013

On motion and second to approve, the motion carried.

4. For Possible Action: Approval of AssetWorks Appraisal Services Contract 2013-2015

Wayne Carlson reviewed the current appraisal approach, commenting that the process was divided into three regions for onsite appraisals over a three year cycle for property valued at \$200,000 or more. All other property was done by desktop appraisal methods. The proposal offers Option 1 to use the same process and Option 2 to do onsite appraisals for all property regardless of current value. He reviewed an exhibit showing that about half or more of buildings currently valued under \$200,000 would be added under option 2. Considerable discussion of the merits of the additional appraisals occurred focusing on whether or not there would be realistic value for the additional costs. Wayne noted that the cost would be about an additional \$30,000 to \$35,000 each year over three years. Ann Wiswell commented that the Lloyds underwriters focused on the quality of data in their process so the more accurate the appraisal, the better for the POOL. Josh Foli noted that the Assessor's often use desktops and Google Earth photos to do their work and wondered if that was sufficient for the POOL appraisals. Wayne commented that certain construction details would not be obtained by that approach unless the appraiser also had access to the building plans and cited examples.

On motion and second to approve Option 2 for onsite appraisals of all properties per the proposal, the motion carried.

5. For Possible Action: Approval of Cyber Liability Training Program

Wayne Carlson reviewed the spreadsheet of possible training programs obtained from the National Association of Counties Computer Internet Security program. The CIS program has a Trusted Partner Alliance with a couple of cyber training firms and vetted vendors and the courses offered and negotiated substantially discounted pricing for both e-learning and Web-based training options. Ann Wiswell commented about the possibility of negotiating a co-branding purchase of the training courses for use on the POOL/PACT e-learning portal and learning management system, but that we have not yet been able to contact the CIS representative to explore this option. If we cannot purchase, then the per seat cost estimate based upon 10,000 – 19,999 potential employees being trained could be between \$30,000 and \$50,000 additional cost added to the Loss Control Committee budget. In response to a question about the role of current contract IT and who would get the training, Wayne noted that some of the training courses focused on educating the users on the social engineering risks that allow phishing and similar non-hardware or software hacking to occur. As for the hardware and software attacks, that training may need to be a train the trainer approach. Ann commented that we could allow the contract IT providers to use the e-learning or require them to assure the members that their employees are trained similarly. Discussion ensued about determining the actual costs and what to authorize at this time.

On motion and second to authorize negotiations for various program options and if additional budget funds were necessary to so request approval, the motion carried.

**6. For Possible Action: Approval of Prospective PACT Members
a. Zephyr Knolls GID**

Chair Kalt asked for a review. Wayne indicated that this is a board member only risk since they have no employees and contract for any services. They have not had coverage before, but wanted to comply with the statute.

On motion and second to approve membership, the motion carried.

b. Beatty Water & Sanitation District

Chair Kalt asked for a review. Wayne explained that this district has been a member of NPAIP for several years and that their workers compensation had been provided very cheaply by a now bankrupt insurance company. He indicated that their losses were acceptable. Ann Wiswell commented in response to questions about their safety efforts that they had been active in the loss control efforts and human resources training.

On motion and second to approve membership, the motion carried.

7. Public Comment

None was received.

8. For Possible Action: Adjournment

Chair Kalt adjourned the meeting at 4:00 p.m.

The Agenda was posted at the following locations:

**N.P.A.I.P. / P.A.C.T.
201 S. Roop Street, Suite 102
Carson City, NV 89701**

**Eureka County Courthouse
10 S. Main Street
Eureka, NV 89316**

**Carson City Courthouse
885 E. Musser Street
Carson City, NV 89701**

**Churchill County Administrative Complex
155 North Taylor Street
Fallon, NV 89406**